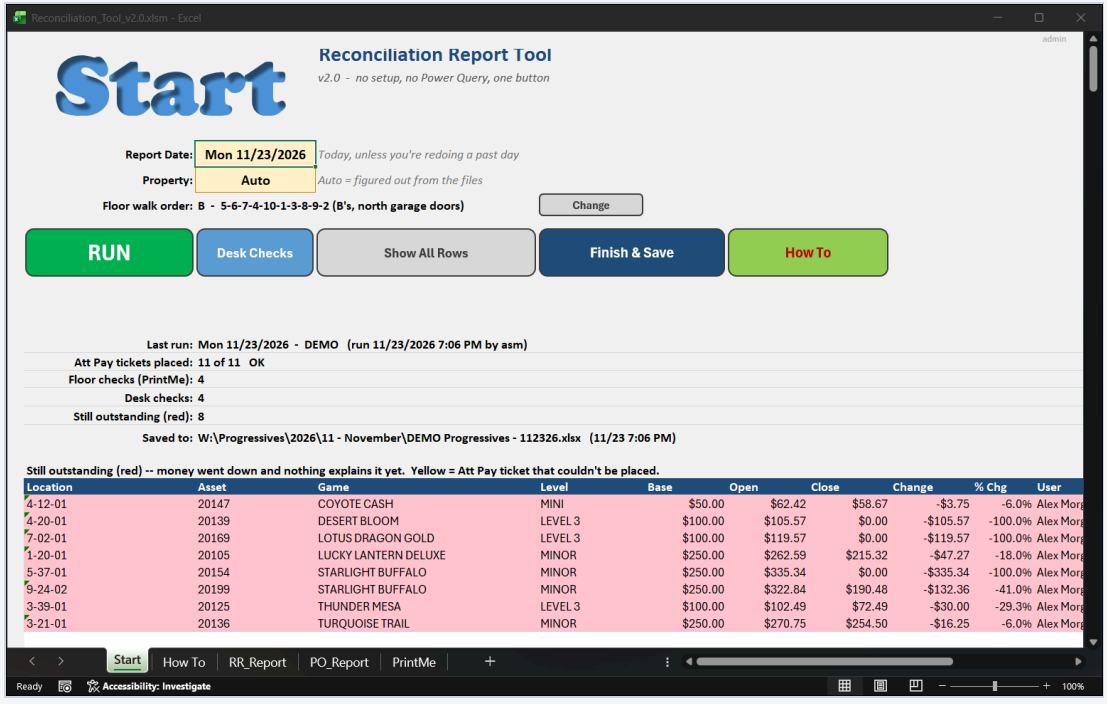
RECONCILIATION REPORT TOOL

Two reports in. Every progressive accounted for.

Files **FOUND**, tickets **PLACED**, floor checks **SORTED**.

The Reconciliation Report Tool is an Excel workbook that does the morning progressive jackpot reconciliation for a slots floor. It finds the Slot Trak Reconciliation Report and the Att Pay report by itself, places every attendant-paid progressive ticket on the line it belongs to, and leaves only the meters that went down with nothing to explain them. Those become a floor-check list in your walk order and a short desk-check list. One more button saves the finished report to the network.

Excel 2021 or newer, with macros | No setup on a new PC | One RUN button



The Start sheet after a run: 11 of 11 tickets placed, 4 floor checks, 4 desk checks, saved to the month's folder. Sample data.

IN DAILY USE

About two hours a day back, at each of three casinos.

~2 HRS

Saved every day, per location

At each of three Desert Diamond Casinos locations, every day for the last year.

2,190 HRS

Saved a year

Two hours a day at three locations, every day of the year.

2,600+ HRS

Saved so far

Eight months at the first location, then a full year at all three: 20 months in service.

+550 HRS

More a year with v2.0

About another half hour a day at each location, expected from the new edition.

Time saved is the author's estimate from daily use. Yearly figures assume 365 days a year. The v2.0 figure is a projection.

THE OLD WAY AND THE NEW WAY

No renaming, no setup, no buttons in the right order.

The first editions saved hours, but they asked a lot of the person running them: files renamed and moved to the right folder, Power Query set up on every new computer, and a row of buttons pressed in order. Version 2.0 keeps the results and drops the chores.

BEFORE

Open each report and save it again under a special name → Move both files into the tool's network folder → Set up Power Query on any new PC, then press the buttons in order → Start over when a step was missed.

WITH V2.0

STEP 1

Export

Both reports, saved wherever they land. Any name is fine.

STEP 2

Run

It finds the files, checks the gaming day, works out the property and places the tickets.

STEP 3

Walk

Print the floor-check list, sorted in your walk order, and tap G, U or C for each row.

STEP 4

Save

Into this month's network folder. A new month's folder is made for you.

The same answers the morning team already trusts, without the setup.

WHAT YOU GET

Only the progressives that need eyes, already sorted.

It finds the files

The Slot Trak report can stay in Downloads as "Reconciliation Report (95).csv". The Att Pay report can be saved in Documents under any name. The tool reads the contents, not the file name, and checks the Att Pay file covers the right gaming day.

Every ticket on its line

Each Att Pay progressive ticket is placed on the matching machine and level, with the machine, ticket number and amount written in. A ticket it cannot place is listed in yellow on the Start sheet.

Red means look at it

A row turns red when the meter went down and nothing explains it. There are no dollar thresholds that hide anything, and the red clears as soon as there is an answer.

Floor and desk, split for you

Progressives that were not read today or dropped 100% go to the desk list for Synkros and Slot Trak. Everything else goes on the PrintMe sheet to check on the floor.

Walk order, your way

The floor list is sorted by zone in the order you walk the floor, depending on which door you come in. Each person's choice is remembered.

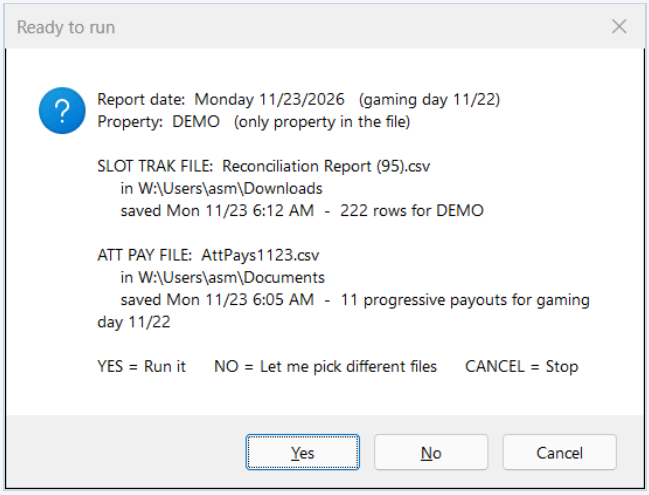
Any past day, as it was

Change the report date and press RUN. The tool uses that day's files and that day's rules, as if it were that morning. Nothing is overwritten: the old copy is moved aside, and the raw files are kept with the report.

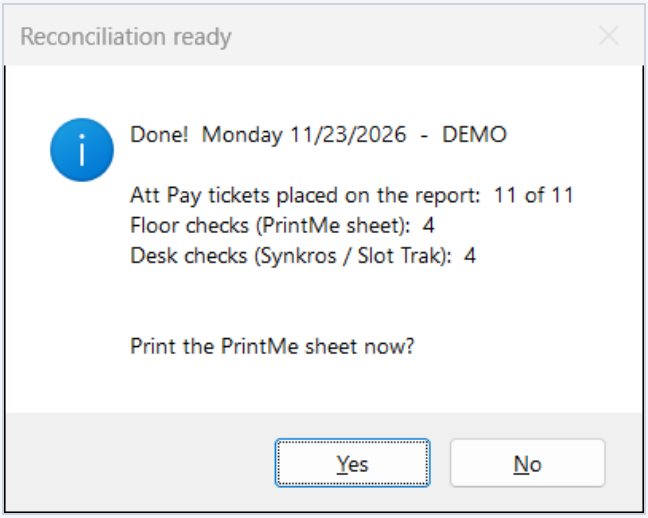
ON SCREEN

Real screens from the tool.

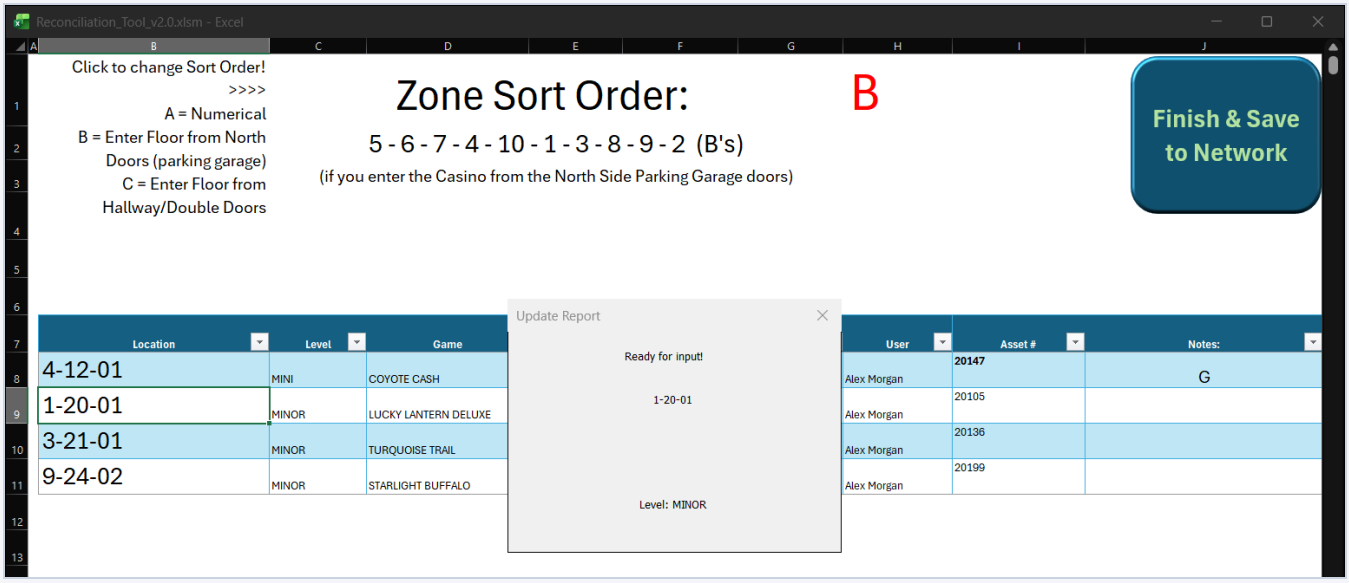
Every picture on this page is a screenshot of version 2.0, run on a made-up property called DEMO. The machines, games, names and amounts are fictional.



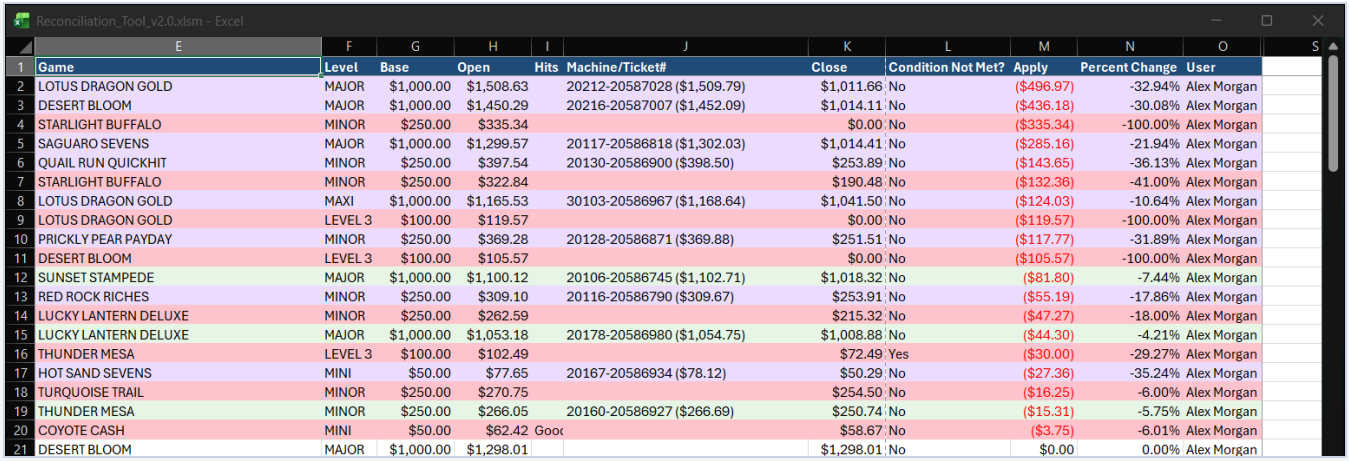
Before it runs, it shows what it found. Yes runs it, No lets you pick different files.



A few seconds later, the result. Tickets placed, floor checks and desk checks, and an offer to print the list.



The PrintMe sheet, sorted in walk order. Back at the desk, double-click a row and tap G (good), U (unable to read) or C (corrected). It moves to the next row by itself.

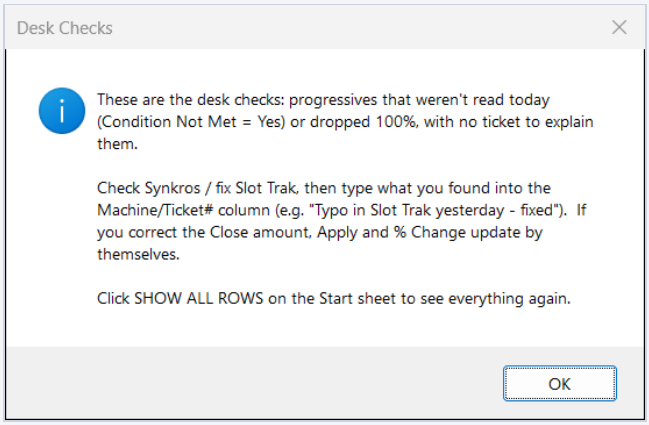


	Game	Level	Base	Open	Hits	Machine/Ticket#	Close	Condition Not Met?	Apply	Percent Change	User
2	LOTUS DRAGON GOLD	MAJOR	$1,000.00	$1,508.63		20212-20587028 ($1,509.79)	$1,011.66	No	($496.97)	-32.94%	Alex Morgan
3	DESERT BLOOM	MAJOR	$1,000.00	$1,450.29		20216-20587007 ($1,452.09)	$1,014.11	No	($436.18)	-30.08%	Alex Morgan
4	STARLIGHT BUFFALO	MINOR	$250.00	$335.34			$0.00	No	($335.34)	-100.00%	Alex Morgan
5	SAGUARO SEVENS	MAJOR	$1,000.00	$1,299.57		20117-20586818 ($1,302.03)	$1,014.41	No	($285.16)	-21.94%	Alex Morgan
6	QUAIL RUN QUICKHIT	MINOR	$250.00	$397.54		20130-20586900 ($398.50)	$253.89	No	($143.65)	-36.13%	Alex Morgan
7	STARLIGHT BUFFALO	MINOR	$250.00	$322.84			$190.48	No	($132.36)	-41.00%	Alex Morgan
8	LOTUS DRAGON GOLD	MAXI	$1,000.00	$1,165.53		30103-20586967 ($1,168.64)	$1,041.50	No	($124.03)	-10.64%	Alex Morgan
9	LOTUS DRAGON GOLD	LEVEL 3	$100.00	$119.57			$0.00	No	($119.57)	-100.00%	Alex Morgan
10	PRICKLY PEAR PAYDAY	MINOR	$250.00	$369.28		20128-20586871 ($369.88)	$251.51	No	($117.77)	-31.89%	Alex Morgan
11	DESERT BLOOM	LEVEL 3	$100.00	$105.57			$0.00	No	($105.57)	-100.00%	Alex Morgan
12	SUNSET STAMPEDE	MAJOR	$1,000.00	$1,100.12		20106-20586745 ($1,102.71)	$1,018.32	No	($81.80)	-7.44%	Alex Morgan
13	RED ROCK RICHES	MINOR	$250.00	$309.10		20116-20586790 ($309.67)	$253.91	No	($55.19)	-17.86%	Alex Morgan
14	LUCKY LANTERN DELUXE	MINOR	$250.00	$262.59			$215.32	No	($47.27)	-18.00%	Alex Morgan
15	LUCKY LANTERN DELUXE	MAJOR	$1,000.00	$1,053.18		20178-20586980 ($1,054.75)	$1,008.88	No	($44.30)	-4.21%	Alex Morgan
16	THUNDER MESA	LEVEL 3	$100.00	$102.49			$72.49	Yes	($30.00)	-29.27%	Alex Morgan
17	HOT SAND SEVENS	MINI	$50.00	$77.65		20167-20586934 ($78.12)	$50.29	No	($27.36)	-35.24%	Alex Morgan
18	TURQUOISE TRAIL	MINOR	$250.00	$270.75			$254.50	No	($16.25)	-6.00%	Alex Morgan
19	THUNDER MESA	MINOR	$250.00	$266.05		20160-20586927 ($266.69)	$250.74	No	($15.31)	-5.75%	Alex Morgan
20	COYOTE CASH	MINI	$50.00	$62.42	Gooc		$58.67	No	($3.75)	-6.01%	Alex Morgan
21	DESERT BLOOM	MAJOR	$1,000.00	$1,298.01			$1,298.01	No	$0.00	0.00%	Alex Morgan

The full report, flagged rows first. Tickets are written into the Machine/Ticket# column.

Red: still outstanding Lavender: ticket found, 10%+ swing Mint: ticket found

Blue: explained by a typed note



Desk Checks filters the report to the progressives that were not read or dropped 100%, and says what to do next.



Finish & Save writes a plain copy, with nothing hidden and no macros, into this month's folder.

GETTING STARTED

Every morning is the same five steps.

1

Slot Trak

Export the Reconciliation Report. Leave it in Downloads.

2

Att Pays

Run the report and save it in Documents under any name, such as AttPays1123.

3

RUN

Check what it found, press Yes, and print the PrintMe sheet.

4

Walk and mark

Check each location on the floor, then tap G, U or C for each row at the desk.

5

Finish & Save

Fix the desk checks, then save. Anything still red can be finished in the saved copy.

Missed a day? Run it later. Set the Report Date to that morning and press RUN. A weekend nobody ran comes out exactly as it would have.

Wrong files last week? Fix that day. Rerun it with the right files. The old network copy is moved into a _Replaced folder, never deleted.

The raw files are kept. Each saved day keeps its two original reports in the month's Raw Files folder, so it can be rerun at any time.

Nothing to install. No Power Query, no add-ins, no settings per PC. Open it, enable macros, press RUN. A short How To sheet is built in.

Created by Brandon Kennard

ASM, for supervisors who reconcile the progressives every morning.

support@slotstoolbox.com

The Reconciliation Report Tool is an independent personal productivity tool created to help with supervisor duties on a slots floor. It is not an official system of record and is not owned, endorsed, or supported by any employer or gaming enterprise. Results should be checked against the official reports and current procedures. Screenshots show fictional sample data.

Use at your own risk. Suggestions for enhancements, changes, improvements, or fixes are welcome by email with the understanding that none are guaranteed nor should they be expected. No future support for this personal productivity tool is implied or promised.